

REPUBLIC OF KENYA



MINISTRY OF TRANSPORT, INFRASTRUCTURE, HOUSING AND URBAN DEVELOPMENT STATE DEPARTMENT OF INFRASTRUCTURE

JOB ADVERTISEMENT

Applications are invited from qualified persons for the following positions shown below.

Interested and qualified persons are requested to make their applications by completing **ONE** PSC2 (Revised 2016) application form. The form may be downloaded from the Public Service Commission's websites: www.publicservice.go.ke

Completed PSC 2 (2016) application form can be sent to:-

**The Cabinet Secretary
Ministry of Transport, Infrastructure, Housing and Urban Development
State Department of Infrastructure
P.O. Box 30260-00100
Nairobi**

OR

hand delivered to the State Department of Infrastructure Human Resource Management registry,
Transcom House, 5th Floor on or before **17th May, 2017**.

Please Note

- (i) Only shortlisted and successful candidates will be contacted
- (ii) Canvassing in any form will lead to automatic disqualification
- (iii) Shortlisted candidates shall be required to produce originals of their National Identity Card, academic and professional certificates and transcripts during interviews. It is a criminal offence to present fake certificates.

VACANCY NO	JOB TITLE	JOB GROUP	POSTS
1/2017	Laboratory Technician II (Science/Civil)	'G'	101
2/2017	Artisan (Motor Vehicle) Mechanic. Grade III	'D'	90
3/2017	Artisan (Upholstery)	'D'	12
4/2017	Artisan (Spray Painter)	'D'	11
5/2017	Artisan (General Fitter and Turner)	'D'	12
6/2017	Artisan (Auto Electrician)	'D'	63
7/2017	Artisan (Black Smith)	'D'	11
8/2017	Artisan (Panel Beater)	'D'	11
9/2017	Artisan (Plant Mechanic)	'D'	112
10/2017	Plant Operator, III	'D'	82
11/2017	Cook III	'E'	23
12/2017	Housekeeping Assistant I	'G'	3

VACANCY NO.1/2017- LABORATORY TECHNICIAN II (SCIENCE/CIVIL), ONE HUNDRED AND ONE (101) POSTS

Basic Salary: Kshs 16,692 - Kshs 21, 304 - Job Group 'G'

For appointment to this grade, a candidate must have:-

- (i) Certificate in any of the following fields, Laboratory Science, Laboratory Technology
OR
- (ii) Certificate in Occupational/Proficiency Test Certificate Grade III/II/I in Civil Engineering for Geological Laboratories from a recognized institution.

Duties and Responsibilities

This is the entry and training grade for this cadre. An officer at this level will work under the supervision and guidance of a more senior and experienced officer. Duties and responsibilities at this level include:-

- (i) preparing geological and construction samples;
- (ii) drying, crushing and preserving samples for testing and cleaning of work area and equipment
- (iii) assisting in field and sampling investigation.

VACANCY NO. 2/2017-ARTISAN (MOTOR VEHICLE MECHANIC) GRADE III, NINETY (90) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

For appointment to this grade, the candidate must have:-

- (i) Kenya Certificate of Secondary Education (KCSE) mean grade D+ (plus) or its equivalent from a recognized institution; and
- (ii) Motor Vehicle Mechanic National Trade Test Certificate Grade III/ apprentice Certificate awarded by the Directorate of Industrial Training or its equivalent and relevant qualification from a recognized institution.

Duties and Responsibilities

This is the entry and training grade for this cadre and the officer will work under the supervision and guidance of a senior officer. Duties in this grade entail;

- (i) Servicing of vehicles;
- (ii) cleanliness of the workplace; and
- (iii) care and maintenance of tools.

VACANCY NO. 3/2017-ARTISAN (UPHOLSTER) GRADE III -TWELVE(12) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

Requirements for Appointment:

For appointment to this grade, the candidate must have:-

- (i) Kenya Certificate of Secondary Education (KCSE) mean grade D+ (plus) or its equivalent from a recognized institution; and
- (ii) Artisan National Trade test certificate Grade III/ apprentice Certificate awarded by the Directorate of Industrial Training or its equivalent and relevant qualification from a recognized institution.

NOTE: Serving Subordinate staff with KCSE mean grade D (plain) who gains three (3) years practical experience after obtaining National Trade Test Grade III may be considered for promotion to Artisan grade III.

Duties and Responsibilities

- (i) use of upholstery machines to thread and stitch upholstery materials, interior roofing of vehicles and canvass work, taking measurement, estimating and repairs of upholstery
- (ii) Cleaning of workplace and machines.

VACANCY NO 4/2017- ARTISAN (SPRAY PAINTER) GRADE III -ELEVEN (11) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

For appointment to this grade, the candidate must have:-

- (i) Kenya Certificate of Secondary Education (KCSE) mean grade D+ (plus) or its equivalent from a recognized institution; and
- (ii) Artisan National Trade test certificate Grade III/ apprentice Certificate awarded by the Directorate of Industrial Training or its equivalent and relevant qualification from a recognized institution.

NOTE: Serving Subordinate staff with KCSE mean grade D (plain) who gains three (3) years practical experience after obtaining National Trade Test Grade III may be considered for promotion to Artisan grade III.

Duties and Responsibilities

- (i) spray painting works on commercial vehicles, construction plants and any other manufactured items;
- (ii) maintenance of spray painting tools; and
- (iii) cleaning of the workplace and machines

VACANCY NO 5/2017-ARTISAN (GENERAL FITTER AND TURNER) GRADE III-TWELVE (12) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

For appointment to this grade, the candidate must have:-

- (i) Kenya Certificate of Secondary Education (KCSE) mean grade D+ (plus) or its equivalent from a recognized institution; and
- (ii) Artisan National Trade test certificate Grade III/ apprentice Certificate awarded by the Directorate of Industrial Training or its equivalent and relevant qualification from a recognized institution.

NOTE: Serving Subordinate staff with KCSE mean grade D(plain) who gains three (3) years practical experience after obtaining National Trade Test Grade III may be considered for promotion to Artisan grade III.

Duties and Responsibilities

- (i) manufacturing parts for repair and maintenance of commercial vehicles, construction plants, body building that may involve interpretation of drawings, fitting, use of manufacturing machines, bench work, and precision measuring tools.

- (ii) cleaning of machines and the work place.

VACANCY NO. 6/2017-AUTO ELECTRICIAN GRADE III - SIXTY THREE (63) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

For appointment to this grade a candidate must have:-

- (i) Kenya Certificate of Secondary Education (KCSE) mean grade D+ (Plus) or its equivalent from a recognized institution; and
- (ii) Auto Electricians National Trade Test Certificate Grade III/ apprentice Certificate awarded by the Directorate of Industrial Training or its equivalent and relevant qualification from a recognized institution.

Duties and Responsibilities

This is the entry and training grade for this cadre and the officer will work under the supervision and guidance of a senior officer. Duties entail; diagnosis, servicing, repair and maintenance of vehicle/plant electrical systems; care and maintenance of tools of trade and cleanliness of work place.

VACANCY NO. 7- ARTISANS (BLACKSMITH) GRADE III, ELEVEN (11) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

For appointment to this grade, the candidate must have:-

- (i) Kenya Certificate of Secondary Education (KCSE) mean grade D+ or its equivalent from a recognized institution; and
- (ii) Artisan National Trade test certificate Grade III/ apprentice Certificate awarded by the Directorate of Industrial Training or its equivalent and relevant qualification from a recognized institution.

NOTE: Serving Subordinate staff with KCSE mean grade D (Plain) who gains three (3) years practical experience after obtaining National Trade Test Grade III may be considered for promotion to Artisan grade III.

Duties and Responsibilities

- (i) manufacture of items for repair and maintenance of commercial vehicles, construction plants and other equipment by employing basic forging and heat treatment in the blacksmith workshop; and
- (ii) cleaning and maintenance of the workplace.

VACANCY NO. 8/2017- ARTISANS (PANNEL BEATER) GRADE III, ELEVEN (11) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

For appointment to this grade, the candidate must have:-

- (i) Kenya Certificate of Secondary Education (KCSE) mean grade D+ (Plus) or its equivalent from a recognized institution; and
- (ii) Artisan National Trade test certificate Grade III/ apprentice Certificate awarded by the Directorate of Industrial Training or its equivalent and relevant qualification from a recognized institution.

NOTE: Serving Subordinate staff with KCSE mean grade D (plain) who gains three (3) years practical experience after obtaining National Trade Test Grade III may be considered for promotion to Artisan grade III.

Duties and Responsibilities

- (i) repair and maintenance of commercial vehicles, construction plants making material estimates and any other welding activities ranging from, removing of dents on vehicle and plants body parts; and
- (ii) gas welding, soldering, replacement of vehicle body parts, straightening of chassis, repairs of radiators and exhaust pipes.

VACANCY NO. 9/2017- PLANT MECHANIC GRADE III ONE HUNDERD AND TWELVE (112) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

For appointment to this grade, the candidate must have:-

- (i) Kenya Certificate of Secondary Education (KCSE) mean grade D+ (Plus) or its equivalent from a recognized institution; and
- (ii) Plant Mechanics National Trade Test Certificate Grade III/ apprentice Certificate awarded by the Directorate of Industrial Training or its equivalent and relevant qualification from a recognized institution:-

Duties and Responsibilities

This is the entry and training grade for this cadre and the officer will work under the supervision and guidance of a senior officer. Duties entail:

- (i) minor services of plant machinery,
- (ii) care for and maintenance of tools of the trade and
- (iii) maintaining cleanliness of the work place.

VACANCY NO 10/2017- PLANT OPERATOR III - 'EIGHTY TWO (82) POSTS

Basic Salary Scale: Kshs 10,380 - Kshs 11,370 pm - Job Group 'D'

For appointment to this grade, a candidate must have:-

- (i) Kenya Certificate of Secondary Education mean grade D (Plain) or a equivalent qualification from a recognized institution;
- (ii) have passed the suitability test for plant operators;
- (iii) Possess a valid Driving License free from current endorsements for class(es) of machine(s) that one may be required to operate;
- (iv) be able to operate at least two(2) plants of difficult rating 'C'
- (v) attended a First Aid Certificate Course lasting not less thha one(1) week from St John Ambulance or the Kenya Institute of Highways and Technology(KIHBT) or any other recognized institution; and
- (vi) Shown merit and ability as reflected in work performance and results

Duties and Responsibilities

This is the entry and training Grade for Plant Operators.

Duties and responsibilities for this level will entail;

- (i) operating machines of ; difficult 'rating' C,
- (ii) assisting machine attendance in indentifying possible breakdowns;
- (iii)liaising with mechanics for servicing; making daily and weekly oil checks; and
- (iv)Maintaining the cleanliness of the plants.

VACANCY NO. 11/2017 - COOK III TWENTY THREE (23) POSTS

Basic Salary Scale Kshs. 11, 370 - Kshs, 13, 140 Pm - J ob Group

For appointment to this grade, a candidate must have

- (i) Kenya Certificate of Secondary Education with a mean grade of D' (Plain) or its equivalent qualifications from a recognized institution; and
- (ii) Craft Certificate in food and beverage production, Sales and Service or its equivalent qualification from a recognized institution

OR

Attended a formal course lasting not less than two(2) months in food Production organized by

the Kenya Utalii College or other recognized Institutions.

Duties and Responsibilities

This will be the entry Grade for the cooks cadre. An officer at this level will be on job training and will carry out duties under the supervision of a senior officer. Duties will include;

- (i) preparation of raw foods for cooking;
- (ii) cleanliness of equipment used in production;
- (iii) maintaining hygiene by ensuring cleaning of the kitchen and its surroundings;
- (iv) setting up and preparing equipment for use in food preparation and production; and
- (v) alerting the supervisor on any defective equipment. as required.

VACANCY NO 12,2017 – HOUSEKEEPING ASSISTANT – THREE (3) POSTS

Basic Slary Scale: Kshs . 16,692 – Ksh. 21,304 . – Job Group ‘G’

For appointment to this grade, a candidate must have

- (i) Kenya Certificate of Secondary Education with a mean grade of C-(Minus); and
- (ii) Attended a course lasting not less than one(1) year and awarded a Certificate in Housekeeping and Laundry or its equivalent qualification from a recognized institution.

Duties and Responsibilities

Duties and responsibilities at this level will entail;

- (i) overseeing the cleanliness and maintenance of rooms;
- (ii) care and maintenance of furniture, equipment and linen;
- (iii) reporting of defects in the guests rooms to the supervisor;
- (iv) ensuring proper work procedures are followed when handling guest laundry; and
- (v) filling in the occurrence book as required.

J.W. Gitu

For: Cabinet Secretary